

MINUTES OF ELLENDALE CITY COUNCIL MEETING, THURSDAY, JUNE 14TH, 2018

Present were: Mayor Russell Goette, Council Members Scott Groth, Steve Engel, Duane Goebel and Stephanie Kibler

Absent: None

Visitors: Star Eagle Reporter Melanie, Mike & Jane Joles & Keith Langlie

Also in attendance: Lee Ann Hojberg & MLS Manager Ralph Diaz

Meeting was called to order by Mayor Goette at 7:30 pm.

The Pledge of Allegiance was recited.

Agenda was approved with modifications on a motion by Stephanie Kibler and second by Steve Engel. Motion carried.

The variance request for Mike & Jane Joles was discussed first. There were no changes to the request that has been made. There were no comments from their neighbors. A motion was made by Scott Groth to approve the variance request and to issue the Certificate of Compliance form. This was second by Stephanie Kibler. Motion carried. Lee Ann will issue the Certificate of Compliance.

Next Keith Langlie was asked if he had anything for the council. He did not. Steve Engel asked him about mowing the south side of 8th Ave in Crown Ridge. This was being mowed by neighbors but they have now moved to a different location. Josh will be asked to see if this is something he can do with the riding lawn mower.

Next was a request for a Certificate of Compliance from Randy Graves to build a new garage. He was not able to be at this meeting but he dropped off blue prints of what he wants to do. A motion was made by Scott Groth and second by Stephanie Kibler to approve the building/garage request. Motion carried.

Ralph Diaz was next. He shared that he has hired Kolby Johnson as a part-time cook. A motion was made by Stephanie Kibler and second by Steve Engel to approve the hiring of Kolby Johnson.

Next he discussed Ellendale Days. He has the trailer, picnic tables, beer wagons and police lined up. He is currently working on getting enough help for the evening

Next he shared that he would like to look into changing the tanks of the beer lines. Currently, we are being charge about \$200 a month and the Representative from Schotts shared that we could save about \$2000 a year by renting smaller tanks instead. Ralph was asked to look into this before switching so that we do not have to pour beer before it gets cold coming out of the tap.

Next Ralph shared that Megan Haukoos did not show up for work. This is considered abandonment. A motion was made by Scott Groth and second by Stephanie Kibler to terminate Megan Haukoos due to abandonment. Motion carried. We are also working on getting her keys back. If we do not get them back we may want to look at changing the locks.

Next it was shared that the POS system is extremely slow. Ralph will call and look into see if this is a hardware issue. He will also keep track of the messages that come up so that will also help with the troubleshooting. Lee Ann & Ralph will work on this.

Lee Ann shared Josh's report: We have scheduled mosquito spraying for next week.

Also, we talked about dust control on Dutton Drive. A motion was made by Steve Engel and second by Scott Groth to do as we did last year. Motion carried.

Next it was asked by Stephanie Kibler about mowing lots in County View Estates. Lee Ann will send letters. It was also discussed about allowing hay to be mowed and baled or if this should be turned into grass.

Next were Clerk Items: Lee Ann shared that she had gone through training on the new ballot box equipment. She showed the council the new ballot counter box. Next she shared that she is looking for election judges as the training will be July 19 & July 23, 2018. Also, filing for council positions will open July 31- August 14th.

Lee Ann shared that Kim has been working on the codification manual. We need to ask Mark Rahrack if he wasn't this is one piece or as sections/chapters are done to approve. We still need to purchase the laptop so that Kim can work on this from home. Next codification meeting will be Wednesday July 18th at 7:00 pm.

The 2017 City Audit is being finished up and Andy will present at the 6-28-18 council meeting.

Lee Ann shared a letter that the City and all the residents in Ellendale should have received from Steele Waseca Coop Electric. The letter shared that some of the rates will be going up in September.

Next LeeAnn asked the council to review the information from Mark Rahrack as to the questions that will be needed to be approved to go on the ballot for November 6th. We will discuss this at a later meeting.

The claims were presented next in the amount of \$32,116.30. After discussion, a motion was made by Stephanie Kibler to pay the claims as presented. This was second by Steve Engel. Motion carried.

Next the Financial Information was shared and reviewed. They received the Cash Control Report, Budget Report, & Interim Financial Reports by Account.

Next the Minutes for the May 24, 2018 meeting were discussed. After review, a motion was made by Scott Groth and second by Duane Goebel to approve the minutes as presented. Motion Carried.

Mayor items:

Mayor Goette asked who is in charge of the Ellendale signs on the edge of town. The Lions put the signs up but now sure who is maintaining the trees next to it. Russ shared he has been contacted by someone who would like to do this.

Next Mayor Goette shared that Gopher stop North has been sold to a developer in Rochester. Not sure what will be going into the building.

Open discussion:

Council Member Scott Groth asked if a weed control letter could be sent to the property owner on 89th Ave. Lee Ann will send this letter.

Council Member Steve Engel shared that we should get a letter drafted to Jules Johnson on the parking by his apartment. This way we can get the work done there before winter.

Steve shared that the Ellendale Square Apartments parking work has been put on hold. The contractor wants to do everything this year and the owner's want to hold off on paving until next year. They are looking for others that will do this work.

Council Member Stephanie Kibler had nothing for this meeting

Council Member Duane Goebel asked about the Community Center Roof over the fire hall. This has been done. Mayor Goette shared that we will need to wash the walls to remove the mold. We will need to check with Josh on this.

Next the cement job by the Alley near Doris Sletten's place was discussed. Calls were made to see if we can get more bids but the ones we called did not want to bid the job.

Next it was asked about the street jobs. A motion was made by Scott Groth and second by Stephanie Kibler to get on the schedule with Ulland Brothers. Motion carried. Next meeting we will discuss with Josh which roads we want to complete this year. Duane will contact Matt Carlson to get put on the schedule.

A motion was made by Scott Groth to adjourn the meeting, second by Stephanie Kibler. Motion carried

Meeting adjourned at 9:13 pm.

06-14-2018

Lee Ann Hojberg City Clerk

Date

The minutes are a true and exact copy of the minutes as they appear in the Cities Minute Book.