



CITY OF
ELLENDALE

106 6th Ave. W, PO Box 385 Ellendale, MN 56026
www.ellendalemn.com P:507.684.2681 F:507.684.9467

March 18th, 2020

Re: COVID-19

Dear City Residence:

Due to the COVID-19 pandemic, effective Wednesday March 18th the City Clerk's Office will be closed to the public until further notice. City staff will continue working during this time, answering phone calls and responding to e-mails.

Ellendale utility bills can be paid online at www.GovPayNow.com. The Pay Location Code (PLC) is a001zx. They can also be paid over the phone at 507-684-2681, mailed to City of Ellendale PO 385 Ellendale, MN 56026 or there are two drop box locations (one at the City Clerk's Office door and the other in the entryway of the Community Center).

Also please make note that the toilet paper shortage concern may cause individuals to use other products. Please remember that paper towels, baby wipes and flushable wipes do not break down as easily as toilet paper and these products can cause issues with the city's sewer system, which in the end will cost the city unnecessary money for repairs. Please do not flush anything down the toilet except for toilet paper. We thank you for keeping this in mind and helping prevent this issue.

Regarding the concern to transmission of the COVID-19, the following are recommendations from the World Health Organization to prevent the spread of the virus:

Do the Five

1. HANDS Wash them often
2. ELBOW Cough into it
3. FACE Don't touch it
4. FEET Stay more than 3 ft apart
5. FEEL sick? Stay home

If you have any questions or concerns, feel free to contact the City Clerk's Office at 507-684-2681 or contact your elected officials as listed below:

Mayor Russell Goette 612-759-9952
Council Member Steve Engel 507-456-3467
Council Member Duane Goebel 507-363-6838
Council Member Scott Groth 507-402-1139
Council Member Stephanie Kibler 612-203-6883



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Thank you for your attention to this matter,

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