

# **MINUTES OF ELLENDALE CITY COUNCIL MEETING, THURSDAY, MARCH 22, 2018**

Present were: Mayor Russell Goette, Council Members Scott Groth, Steve Engel and Stephanie Kibler

Absent: None

Visitors: Star Eagle (Melanie), Jerry Ibberson (EM), Tom Karnauskas & Luke Dobberstein

Also in attendance: Clerk Lee Ann Hojberg, Josh Otto Maintenance Supervisor & Ralph Diaz MLS Manager

Meeting was called to order by Mayor Goette at 7:30 pm.

The Pledge of Allegiance was recited.

Agenda was approved with changes to the order on a motion by Duane Goebel and Second by Stephanie Kibler. Motion carried.

Luke Dobberstein was first on the agenda. Mayor Goette shared that we asked Luke to come in to discuss the agreement with the city for dumping septic into the ponds. The items in questions are the reports and payments being produced to the City in a timely manner. It was asked what we could do to fix this concern. Luke shared that he would like to go to a quarterly reporting and payment option. This was agreed upon. Lee Ann will update the agreement and get this sent to Luke and the council to review on the changes. The changes will be that the quarterly reports will be to the city office by the 7<sup>th</sup> of the next month, the City will have the bill sent out by the 10<sup>th</sup> and Luke will have the payment back to the city by the 20<sup>th</sup>. This will be done in the months of January, April, July and October.

Next MLS Manager Ralph Diaz was recognized. He shared that he has added the drink chips to the POS system so that they will be in the system to show a sale for beer and a mixed drink. He also kept 70 chips at the MLS and the rest are at the clerk's office. Only Ralph will be able to come and get the chips or call the office to let them know that someone else will be picking up chips. This should not happen very often. Lee Ann shared that she has added the drink chips to the spreadsheet. The drink chips will continue to be monitored.

Next Scott asked about possibly doing a car show during Ellendale Days on Thursday night. This will be looked into.

Ralph them asked about the times that children can be in the bar. It was shared that when the grill closed down that the minors should be out of the bar. It was also asked about putting up a sign to say no one under 21 to be in the MLS without an adult.

Duane next asked if he had any more details on a fence for the open space on the east side of the bar. Ralph shared that he has the information but will be calling to make sure it is still correct.

Next Jerry Ibberson & Tom Karnauskas were recognized. They were here about the Mitigation plan for Steele County. Tom is here representing Mike Johnson. It was explained that the mitigation plan is the hazard information for the County and the Cities within Steele County. By adopting this plan it will qualify us for FEMA. This is required to be signed every 5 years. The plan needs to be approved by the state and then each City and County Commissioners.

It was shared that the map is showing incorrect location of information. Lee Ann will get this updated and them get this to the County GIS area. Mayor Goette asked if Whispering Winds could be included on this map.

It was also asked, if the City office should be on the Generator for back up in case the office is needed as a command center.

Motion was made by Stephanie Kibler and second by Steve Engel to approve Resolution 03-22-18-01 adopting the Steele County Mitigation plan. Motion Carried.

Next Jerry shared that with Tornado season coming upon us that he is going to be talking to the School and also Whispering Winds. Jerry also shared that he has a sign that he will put up at the First Lutheran Church during a tornado.

Russ will check into the storage unit for the cots and report back.

Next Jerry shared that there is a sky warn spotter training class being held at the community center on Monday 4-2-18 at 6:00 pm. everyone is welcome to attend.

Next Josh was recognized. He shared he has someone that has Community Service hours and he is wondering about painting the shelters and the park. Council agreed this would be a good idea.

Next Josh shared that he and Lee Ann had been involved in a loss control audit with the LMC on the water, sewer and parks. It was shared that we can use sand, mulch and pea rock on the parks but that there has to be an ADA path to the park equipment. More information will be shared once we get the report back.

Josh shared that with more snow coming he will most likely be staying of the soft roads as this will tear them up.

Clerk items:

Resolution 03-22-18-02 was approved with changes on a motion by Steve Engel and second by Scott Groth. Motion carried.

Reminder, Lee Ann has a 2020 Census meeting in Mankato all day on 4-12-18 so the office will be closed.

Next discussed was the Citywide clean-up day was discussed. It will be the 1<sup>st</sup> Saturday in May (5-5-18) from 8 to noon. We will be sending out letter with some kind of tickets that they will need to have in order to be able to dispose of items. We will charge the going price if we need to take items to the dump. We will need to check with Steele County on prices.

Next Lee Ann had talked to Mark Rahrick on the cost to assess sidewalk repair. The repair can be assessed to the property owners. We are going to check to see if the MN Dot is willing to help with any of the costs of the sidewalk repair on Hwy 30.

Next the 2018 Local Board of Appeals and Equalization will be Thursday 4-19-18 at 7:00 pm

We scheduled the next codification meeting for Wednesday 4-18-18 at 7:00 pm

The claims were presented next in the amount of \$16,944.95. After discussion a motion was made by Scott Groth to pay the claims as presented. This was second by Duane Goebel. Motion carried.

The Minutes for the March 8<sup>th</sup> regular Council meeting were discussed next. After review, a motion was made by Steve Engel and second by Scott Groth to approve the Minutes as presented. Motion Carried

The Minutes for the March 13<sup>th</sup> work session (codification) were discussed next. After review, a motion was made by Steve Engel and second by Scott Groth to approve the Minutes as presented. Motion Carried

Mayor items:

Mayor Russ Goette shared the letter from the ECAG which is having a meeting on 4-3-18 at 6:30pm. He suggested that anyone that can go do so to hear what other groups are working on. Next he talked about Ellendale Days and how some things will not be held this year. A special meeting will be called so that all the council members can attend this meeting.

Open discussion:

Council Member Stephanie asked if a letter can be sent out to 114 6<sup>th</sup> Ave E about parking on the sidewalks. Lee Ann will send this letter out as a reminder.

Next she shared that we need to set up a time to meet with Lee Ann again. This will be done after the 4-19-18 meeting as a closed meeting.

Next she shared that we need to look into Pay Equity as a council. She will send this to Lee Ann and we will add this to the agenda for a future meeting (April or May).

Stephanie also asked about doing Active Shooter training with Lon Thiele for the Council Business owners MLS staff, Public, Whispering Winds, etc. Stephanie will get in touch with Lon to see if we can do this some evening.

Council Member Duane Goebel asked about looking into getting a gas meter to be used when Josh needs to go into a man hole. It cost \$1,500 to \$2,000 for the meter. Russ will have Rebecca look into seeing if there are any grants for the city to use to purchase this.

Council Member Scott Groth asked about street sweeping. Josh will call to get us on the schedule for this to be done. We have budgeted for about 10 to 10.5 hours of street sweeping this year.

Council Member Steve Engel was next for open discussion. He shared that he had nothing

A motion was made by Scott Groth and second by Duane Goebel to adjourn the meeting. Motion carried.

Meeting adjourned at 9:10 pm.

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03-22-2018

Date

Lee Ann Hojberg, Clerk/Treasurer

The minutes are a true and exact copy of the minutes as they appear in the Cities Minute Book.